

## Timeline for Distribution of Forms – 8-hour Site Worker Refresher (8HR) – Modular

Registration Form

Program Impact Evaluation  
Form & Work Activities

### Instructions:

- Assign each trainee an ID number to be placed on each required form.

### Teach the Course

#### Selected Modules:

- 1. Looking forward and back (required)
- Other Modules

Program Evaluation Form

### Forms Checklist:

- \_\_\_ Registration Form
- \_\_\_ Program Impact Evaluation Form & Work Activities
- \_\_\_ Performance Checklists (not sent in)
- \_\_\_ Performance Measure scores (if used, send only scores)
- \_\_\_ Program Evaluation Form
- \_\_\_ Module Checklist