$\underline{Confined\ Space\ Rescue\ Refresher} - Outline\ Program\ -\ Guidance\ on\ Structure\ and\ Documentation$ 

Structure:

- Use 24-hour Confined Space Rescue manual.
- Develop an 8-hour agenda, tailored to the needs of the participants. Include the following elements (emphasize principles of adult learning)
  - Year in Review or Module 1 Rights and Responsibilities activity (Year in Review can be adapted from site refresher)
  - Module 2 Rescue Scene Management activity
  - Four or more activities from Modules 3-5 to meet needs of participants and shown in the Agenda.
- Complete all required forms.

Documentation:

Retain program-specific agenda and all other materials required for the Program File.